

RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE 5 JULY 2021

WORK TO BE CONSIDERED FOR WORK PROGRAMME 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u> Carbon Neutral by 2030. The assessment of measures to progress towards the policy unanimously agreed by Full Council and adopted into the Council's Policy Framework. How will these carbon reduction measures affect the Council and its r partners financially (and is there a consequence for job numbers/skills of the individual measures)?</p>	<p>Scoping Document to be produced</p>	<p>Delivering High Quality Services/ A7 - Carbon Neutral by 2030</p>	<p>A copy of the approved Plan The papers considered by the Climate Change Portfolio Holder's Working Party that oversaw the development of the Plan. The Cabinet's approved Key Actions for 2021/22 to deliver elements of the Plan in that year. Performance detail against the Cabinet's Key Actions. Details of Carbon Neutral measures/plans adopted by Parish and Town Councils in the District.</p>	<p>Tim Clarke, Assistant Director Relevant representatives from Parish and Town Councils</p>	<p>To support delivery against the Plan in the most appropriate way that takes account of the wider implications of carbon neutral measures and to look at how we can work with our partners to pursue the wider objectives of encouraging carbon neutrality locally.</p>

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<p><u>Joint Panel with Community Leadership Overview and Scrutiny Committee</u> Post COVID Regrowth Town Centres, Supporting them to survive and thrive (adapting to the post covid uses by residents and visitors) and investment into those Town Centres. Revisit Tendring4Growth and see when and where the money is being spent. Back 2 Business-joined up thinking of skills, jobs and enterprise, in short medium and long term goals. Progress with the previously</p>	<p>Scoping Document to be produced</p>	<p>Building Sustainable Communities for the Future/ B6 - Effective planning policies and B3 - Vibrant Town Centres</p> <p>A Growing and Inclusive Economy/D2 - Support existing businesses</p>	<p>The Council's relevant policies and strategies (including Tendring4Growth). Copies of relevant bids; such as for the Government's Towns Fund The Cabinet's approved Key Actions for 2021/22 to deliver 'back to business'/business support in that year. Performance detail against the Cabinet's Key Actions. Details of occupancy, footfall and other measures of the vibrancy of the District's economy</p>	<p>Gary Guiver, Assistant Director</p> <p>Mike Carran, Assistant Director</p>	<p>To support delivery against the approved Plans/Strategies in order to maximise the benefit to the local economy and to look at how we can work with our partners to achieve this.</p>

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discussed Business round table proposal. The prioritisation of the funded projects and initiatives.					

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<p>Leisure centres and the Leisure Strategy – looking at the developing Strategy against previously discussed intentions for it and the implication for investment in Leisure provision locally to address those areas where Tendring is below comparable averages in activity levels among the local community.</p> <p>This enquiry will also look at the refurbishment of the skate park at the Clacton Leisure Centre</p>	20 September 2021	<p>Delivering High Quality Services</p> <p>Strong Finances and Governance/Effective and positive Governance</p> <p>Community Leadership Through Partnerships/Health and wellbeing - for effective services and improved public health</p>	<p>The Leisure Strategy and Action Plan Details of the leisure facilities of the Council and individual proposals for each of them based on the Strategy and Action Plan Consultation proposals for users of the facilities Details of the budget over the last five years including revenue income and expenditure and capital/one off investments and grants to the Council. Details of usage of each of the facilities in each of those years and projects for usage in the current and next following four years. Details of percentage of the population that are inactive, fairly active and</p>	<p>Cllr. Alex Porter, Portfolio Holder Mike Carran, Assistant Director</p>	<p>To examine the Council's strategy for leisure facilities, the basis for this strategy and how that is delivered and its potential to support increasing activity levels locally and opportunities for learning from one scheme to the next.</p>

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			<p>active etc. over the same five years and how that compares with all District Councils in the East of England in each of those years (21 September 2020 (Minute 87 refers)).</p> <p>A detailed assessment of the costs of the works undertaken at Clacton Leisure Centre in 2021/22 as to how they secured value for money and made a positive contribution to the Council's aims of reducing its carbon foot print and the lessons for future works at Leisure facilities (21 September 2020 (Minute 87 refers)).</p>		

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Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
			<p>Details of the refurbishment of the Clacton Skate Park, costs, timescales, impact on the revenue budget for maintenance and envisaged lifespan of the Skate Park together with the lessons learned that informed this refurbishment from the site in Dovercourt as delivered to Harwich Town Council (21 September 2020 (Minute 87 refers)).</p>		

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Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Seafront Expenditure</p> <p>Cliff stabilisation – Looking at the issue based on previous discussions around the risks and evaluating/surveying them to support financial decision making in the medium and long term, preventative maintenance measures to mitigate the risks of those cliffs with the greatest incline and assessing opportunities to look at introducing more access for the disabled from the upper promenade to the lower one when cliff stabilisation work is being undertaken.</p>	20 September 2021	<p>Strong Finances and Governance /C1 - Balanced annual budget and 10 year financial plan</p> <p>Delivering High Quality Services/Public spaces to be proud of in urban and rural areas</p> <p>A Growing and Inclusive Economy/ Maximise our coastal and seafront opportunities</p>	<p>Details of the expenditure on cliff stabilisation works over the last five years and the schemes that have been undertaken in those five years (including the specific stretch of cliff</p> <p>Details of the cliffs that are over 18° incline that are still prone to slippage (22 June 2020 (Minute 62) and on 21 September 2020 (Minute 85) refers)</p> <p>Details of numbers of Beach Huts, the licence fees and expenditure on the service, numbers where the licensee change hands, unpaid licence fees action.</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Richard Barrett, Assistant Director Andy White, Assistant Director</p>	<p>To consider the Council's delivery against the Corporate Plan commitments and determine whether any recommendations for adjustment to policies or budget allocation are appropriate.</p>

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<p>The Beach Huts Service</p> <p>The costal defence 'fish tails', the created beaches and the potential for Beach recharge activities</p> <p>Details of the Summer Plan and how this has evolved given experience.</p>			<p>Details of the coastal defence steps and quantifiable data on the beaches created and the extent to which recharges to the beaches may be required.</p> <p>Details of the Summer Plans over the last five years and how they have developed in the face of experience over those years.</p>		

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Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>TDC Enforcement in the district, including:</p> <p>(1) Waste, Fly tipping, Littering, Abandoned cars and abandoned dogs enforcement</p> <p>(2) Environmental Protection Nuisances - Noise, odour, bonfires, pests and light pollution enforcement</p> <p>(3) Private sector Housing (private landlords) as well as Caravan parks and camp sites) enforcement</p> <p>(4) Food, Health and Safety, skin piercing operators, animal licensing, breeding, kennelling selling, riding</p>	1 November 2021	<p>Delivering High Quality Services/A6 - Effective Regulation and Enforcement</p>	<p>Details of strategies and plans from across the council on enforcement</p> <p>Details of the Council's co-ordination of enforcement approaches and detection of matters that can be evaluated for enforcement (cross-service training and working to identify and report matters while undertaking other activities)</p> <p>Use of PCN or similar, warnings, removal of authorisations and prosecution by services over the last five years.</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder</p> <p>Assistant Directors - Andy White.</p> <p>Tim Clarke</p> <p>Anastasia Simpson</p> <p>Graham Norse</p> <p>Richard Barrett</p>	<p>To assess the extent to which policies on enforcement exist, are up to date and provide a coherent approach to proportionate enforcement of offences/breaches across the Council. Thereby to inform any recommendations around this.</p> <p>To assess the extent to which the delivery matches the expectations in the approved plans and whether adjustments to delivery should be considered to improve that coherent approach.</p>

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<p>establishments, performances of animals and zoos enforcement.</p> <p>(5) Alcohol, entertainment and taxi/private hire licensing enforcement</p> <p>(6) Planning and Building Regulation Enforcement</p> <p>(7) Benefit fraud enforcement and Council/NNDR payment enforcement</p> <p>And looking at the co-ordination of the Council's enforcement across the above.</p>					

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Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Waste</p> <p>(1) Specifically waste material that is generated in connection with the Waste Transfer Station and occurs along the A12 and A133.</p> <p>(2) Public Litter bin provision (determination of such sites and gaps in provision), replacing damaged bins, bin emptying schedules and rotas. How will that provision accommodate increased litter due to increased visitor numbers during the usual tourism season and outside of that season</p>	1 November 2021	<p>Delivering High Quality Services/Minimise waste: Maximise recycling and Public spaces to be proud of in urban and rural areas</p>	<p>Details of the services provided, the related budgets and service requests/performance data over the last five years. This is to include details on the points raised in the item details. The mean level of recycling for all local authority districts in the East of England, compared with the position for Tendring in each of those years and the aspiration of the service over the coming four years to reach that level (21 September 2020 (Minute 86 refers)); The details of all bring sites detailing the recycling available, the extent of use as far it is known, the</p>	<p>Cllr. Michael Talbot as Portfolio Holder Andy White, Assistant Director Jon Hamlet, Head of Service</p>	<p>To enquire into specific elements of the strategic approach to waste/ recycling and the delivery against that approach with a view to determining whether refinements to one or both appear appropriate.</p>

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<p>(where popularity is increasing)? Recycling bring sites – looking at previously discussed improvements and progress with these to ensure such sites are accessible, known about, the adequacy of the range of opportunities to recycle, the cleanliness of those sites and the recording of usage/provision of additional capacity.(4) Progress with increasing the recycling levels from residents.</p>			<p>collection frequency and the plans for improving them, the range of recycling to be made available to extend that provision and address any excess of use over capacity for it and the signage at those sites to be clear that side waste should not be left.</p>		

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Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>To examine the Council's communications strategy – using different media, utilising technology efficiently, assessing the impact of communication</p>	<p>20 December 2021</p>	<p>Delivering the Council's Vision</p> <p>Delivering High Quality Services</p>	<p>The Strategy and details of key campaigns Details of the expenditure on communications over the past five years Analysis of communication activity as to the reach, understanding and action based on the messages Details of service user communications from across the Council (with details of frequency and examples) Marketing opportunities and those implemented for key services</p>	<p>Cllr. Carlo Guglielmi, Deputy Leader and Portfolio Holder Anastasia Simpson, Assistant Director</p>	<p>To appreciate the underlying elements of the Council's communications approach and the opportunities for developing these to address the information needs of residents and service users.</p>
<p>Budget scrutiny – 12 January 2022</p>					

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Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Celebrating the Area's Heritage – what is being done, how much money the Council is investing in this and what are the outcomes of that investment.</p>	<p>7 February 2022</p>	<p>A Growing and Inclusive Economy/ D4 - Promote Tendring's tourism, cultural and heritage offers</p>	<p>The Council's Heritage Strategy and action plans. The Strategy was adopted by decision of the Leader on 24 April 2020</p> <p>Details of budgets and performance/output indicates over the last five years.</p> <p>Heritage and Conservation Area Planning Guidance and its application for traditional farm buildings, conservation areas and listed buildings</p>	<p>Cllr. Alex Porter, Portfolio Holder Mike Carran, Assistant Director Gary Guiver, Assistant Director</p>	<p>To examine the Strategy and how it has been implemented since its adoption and the local projects identified in the Strategy. This will inform the Committee as to whether any recommendations need to be submitted to Cabinet on the Strategy and/or its implementation.</p>

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To be determined	21 March 2022	To be determined	To be determined	To be determined	To be determined
To be determined	23 May 2022	To be determined	To be determined	To be determined	To be determined

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<p>Disabled Facilities Grants –progress with the measures previously agreed and the occupational therapist support capacity to assist in the assessment and design of adaptations?</p>	<p>To be allocated</p>	<p>Strong Finances and Governance/Use assets to support priorities Community Leadership Through Partnerships/E2 – Health and Wellbeing-for effective services and improved public health</p>	<p>Details of the spend and numbers of applications received and processed, time span from receipt of application to payment of grant/decision to refuse in each of the last five years. Demographic details of the population of the District and any other indicators of latent demand. Details of the communications plan to bring the detail of the scheme to the attention of those in need.</p>	<p>Cllr. Paul Honeywood, Portfolio Holder Tim Clarke, Assistant Director Representatives of Essex County Council’ Occupational Health Service who assess applications Representatives of community groups who represent those most likely to require/use facilities funded by these grants.</p>	<p>To look at this element of the service provided to local residents and to assess whether the Cabinet should be recommended to take action in relation to this service</p>